

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 16, 2019 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Mitcham at 7:00 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Scott Bounds
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Christian Somers, Building Official; Jason Alfaro, Director of Parks and Recreation; and Harry Ward, Director of Public Works.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Peter Swann, Pastor Hope Church

C. PRESENTATIONS

1. **Proclamation recognizing Tuesday, October 1, 2019 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts.**

Mayor Mitcham read the proclamation and presented it to Police Chief Eric Foerster of the Jersey Village Police Department.

D. FISCAL 2019-2020 MUNICIPAL BUDGET ITEMS

1. **Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2019-2020.**
 - a. **Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2019-2020.**

After the Mayor opened the public hearing at 7:06 p.m., City Manager Bless gave a presentation which included information on the following topics:

- FY 2019-20 Budget Goals
- Challenges
- General Fund Revenues Vs. Expenditures Graph and Pie Chart 2011 to 2020
- Sales Tax Revenue 2014 to 2019
- Assessed Valuations – FY 2010 through FY 2018
- Revenues and Expenditures Across all Funds
- Proposed Tax Rate
- Budget Calendar

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In completing his presentation, Mayor Mitcham gave an overview of the City's budget process up to this point. He explained that the City is doing well. In the past, property tax has always been much more than sales tax. City Council has worked hard to change this trend. This year, sales tax revenues exceed property tax revenues. He also mentioned that over the course of the past years, City Council has saved revenues in order to complete needed projects without having to go out for debt. Over the course of the coming years, Council will spend down the surplus by committing those funds to needed capital projects.

Council Member Warren added that the real take away is that the City will not have to go out for debt to fund these needed projects. Council Member Singleton stated that because the City will not need to go out for debt it will save dollars by not having to pay interest on borrowed money to complete projects.

With no one signing up to speak, Mayor Mitcham closed the public hearing at 7:17 p.m.

2. Discuss and take appropriate action concerning any final changes to the proposed 2019-2020 Municipal Budget.

There were no changes to discuss. No action was taken on this item.

3. Consider Ordinance No. 2019-33, adopting the City of Jersey Village municipal budget for fiscal year 2019-2020.

Isabel Kato, Finance Director, introduced the item, stating that at the conclusion of the public hearing on the municipal budget, Council shall take action on the proposed budget.

She explained that the proposed budget has been filed with the City Secretary. Council has held the public hearing on the proposed budget for fiscal year 2019-2020.

Accordingly, she recommended that the budget be adopted. The vote to adopt the budget must be a record vote.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2019-23, adopting the municipal budget for fiscal year 2019-2020. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Wasson: Aye	Council Member Singleton: Aye
Council Member Holden: Aye	Council Member Wubbenhorst: Aye
Council Member Warren: Aye	

Mayor Mitcham, although present, did not vote.

The motion carried.

ORDINANCE NO. 2019-33

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1,

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2019; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

4. Consider Resolution No. 2019-59, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code.

Isabel Kato, Finance Director, explained that Section 26.04 of the Tax Code requires that the Jersey Village Tax Assessor:

- Submit the appraisal roll showing the total appraised, assessed, and taxable values of all property and the total taxable value of new property for the City of Jersey Village;
- Certify the current year estimated collection rate and the amount of debt taxes collected in previous year in excess of the current year's anticipated amount of collections; and
- Calculate and submit the effective tax rate and rollback tax rate.

She explained that this item accomplishes these tasks.

Council Member Wubbenhorst moved to approve Resolution No. 2019-59, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE JERSEY VILLAGE TAX ASSESSOR'S STATUTORY CERTIFICATIONS, SUBMISSIONS, AND CALCULATIONS UNDER SECTION 26.04 OF THE TAX CODE.

5. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2019.

Council Member Warren moved for approval of setting the Debt Service tax rate of \$0.136379 per \$100 value for the year 2019. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

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Nays: None

The motion carried.

6. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2019.

Council Member Warren moved to approve setting the Maintenance and Operation tax rate of \$0.606121 per \$100 value for the year 2019. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

7. Consider Ordinance No. 2019-34, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2019.

With no further discussion on the item, Council Member Warren moved to approve Ordinance No. 2019-34, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2019; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. He further moved to adopt a property tax rate of \$0.7425, which does not exceed the effective tax rate. Council Member Singleton seconded the motion. The record vote follows:

Council Member Wasson:	Aye	Council Member Singleton:	Aye
Council Member Holden:	Aye	Council Member Wubbenhorst:	Aye
Council Member Warren:	Aye		

Mayor Mitcham, although present, did not vote.

The motion carried.

ORDINANCE NO. 2019-34

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2019; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

E. CITIZENS' COMMENTS

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Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

John Baucum, 15325 Chichester, Jersey Village, Texas (713) 822-8105 – Mr. Baucum stated that the Santa Delivery is an awesome event. He was able to sign up for the Santa visit and he thanked the Jersey Village Fire Department for this awesome event.

Michael Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647 – Mr. Stembridge thanked City Council for the increase in the homestead exemption. He also indicated that he had heard that the City will pursue another grant to elevate flooded homes. He told City Council that he would like to be included in the next round of home elevations.

Randy Raimond, 15310 Clevedon Lane, Jersey Village, Texas (713) 474-5584 – Mr. Raimond is a resident of Jersey Village. He has lived here for several years and told City Council that it is a delightful place to live. He also told City Council that he is a golfer, playing golf for some 60 years. He plays golf with a group of 18 people and they visit courses all over the City. When he first came to Jersey Village, the golf course was not up to standard; however, over the course of the past year or so, many improvements have been made on this course and now he and his group have added the Jersey Meadow Golf Course into their schedule of play. He thanked City Council for these upgrades and improvements.

Jo Hewett, 15917 Lakeview Drive, Jersey Village, Texas (713) 806-8453 – Ms. Hewett is the president of Jersey Village Senior Outreach (JVSO) which is a membership only organization for seniors 55 and older in Jersey Village. She gave an update as to the organizations recent activities. She told City Council that the work being done by this organization for seniors is awesome. There are many volunteers that help with activities and there are currently 147 members. She stated that there are over 300 villages in the nation, yet Jersey Village is only 1 in 4 that offer this service. She gave a listing of all the activities and events that are offered by JVSO. She also told City Council of her concern with being able to use the City's facilities once the New City Hall is constructed. Currently, they have been able to use City facilities without charge. They hope that this arrangement will continue in the new facility.

Dawn Eubanks, 16302 Wall Street, Jersey Village, Texas (832) 816-0062 – Ms. Eubanks spoke to promote the Jersey Village Fire Department and the Jersey Village Police Department Open House that will be held on October 19, 2019 from 10 am until 2 pm. She encouraged all to attend this event and to bring their children. She also told Council that she has attended both the Fire and Police Citizen's Academies and also recommends these as they are very helpful. She closed by thanking both Chiefs for their service to Jersey Village.

F. CITY MANAGER'S REPORT

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In addition to his monthly report that follows, City Manager Bless introduced the new Public Works Director, Harry Ward. He also announced that the Marriott Hotel and Worklodge will be coming to Village Center.

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2019, General Fund Budget Projections as of August 2019, and Utility Fund Budget Projections – August 2019.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division’s Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on August 19, 2019.**
2. **Consider Resolution No. 2019-60, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.**

RESOLUTION NO. 2019-60

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

3. **Consider Resolution No. 2019-61, adopting policies in connection with the City of Jersey Village, Texas’ participation in federally funded Community Development Block Grant (CDBG) projects and adherence to the regulations described therein.**

RESOLUTION NO. 2019-61

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING POLICIES IN CONNECTION WITH THE CITY OF JERSEY VILLAGE, TEXAS' PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

- 4. Consider Resolution No. 2019-62, designating authorized signatories for contractual documents and documents for requesting funds pertaining to the Community Development Block Grant (CDBG) Program.**

RESOLUTION NO. 2019-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG).

- 5. Consider Resolution No. 2019-63, nominating a candidate to serve on the Harris County Appraisal District's Board of Directors.**

RESOLUTION NO. 2019-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT.

- 6. Consider Resolution No. 2019-64, appointing Dr. Anh Dang as Health Officer for the City of Jersey Village.**

RESOLUTION NO. 2019-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING CITY HEALTH OFFICER.

Council Member Wubbenhorst moved to approve items 1 through 6 on the consent agenda. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

H. RECESS THE REGULAR SESSION

Mayor Mitcham recessed the Regular Session at 7:40 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with

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Attorney, Section 551.072 – Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations.

I. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney, Section 551.072 - Deliberation Regarding Real Property, and Section 551.087 Deliberation Regarding Economic Development Negotiations, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

J. ADJOURN EXECUTIVE SESSION

Mayor Mitcham adjourned the Executive Session at 7:54 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

K. RECONVENE REGULAR SESSION

- 1. Discuss and take appropriate action to approve Resolution No. 2019-65 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd. for the sum of \$2,950,000, pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3; designating the fund from which the purchase price will be paid; and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase.**

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2019-65 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd. for the sum of \$2,950,000, pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3; designating the fund from which the purchase price will be paid; and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE PURCHASE OF APPROXIMATELY 10.56 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY

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VILLAGE, TEXAS, FROM JONES ROAD PROJECT LTD. FOR THE SUM OF \$2,950,000, PURSUANT TO AN AGREEMENT TO SETTLE THE CLAIMS ASSERTED BY JONES ROAD PROJECT LTD. IN CAUSE NO. 1074704; JONES ROAD PROJECT LTD. VS. CITY OF JERSEY VILLAGE, TEXAS; COUNTY CIVIL COURT AT LAW NO. 3; DESIGNATING THE FUND FROM WHICH THE PURCHASE PRICE WILL BE PAID; AND AUTHORIZING THE CITY MANAGER TO TAKE ALL APPROPRIATE AND NECESSARY STEPS TO COMPLETE THE PURCHASE.

2. **Consider Ordinance No. 2019-35, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$2,950,000 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3.**

Austin Bless, City Manager, introduced the item. Background information is as follows: In July 2018, the City of Jersey Village entered into a Settlement Agreement and an Option Agreement with Jones Road Project LTD to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3.

The Option Agreement provides for the purchase of approximately 10.56 acres of land Southeast of US 290 on either side of Jones Road in Jersey Village. The City has assigned the option to Collaborate Special Projects, but kept the right to close on the property if Collaborate could not by the closing date of September 30, 2019.

Should Council desire to exercise the option to purchase under the terms and conditions of said Option Agreement, this budget amendment is necessary to transfer the funds in order to make the purchase. Accordingly, this item is to appropriate \$2,950,000 from the General Fund Balance to account number 01-12-6570 (Land Acquisition) for the purchase of this land.

With limited discussion on the matter, Council Member Warren moved to approve Ordinance No. 2019-35, amending the General Fund Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 by increasing line items 01-12-6570 (Land Acquisition) in the amount not to exceed \$2,950,000 for the purchase of approximately 10.56 acres of land southeast of US 290 on either side of Jones Road in Jersey Village, Texas, from Jones Road Project Ltd., pursuant to an agreement to settle the claims asserted by Jones Road Project Ltd. in Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3. Council Member Wubbenhorst seconded the motion. The vote follows:

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Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2019-35

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019 BY INCREASING LINE ITEMS 01-12-6570 (LAND ACQUISITION) IN THE AMOUNT NOT TO EXCEED \$2,950,000 FOR THE PURCHASE OF APPROXIMATELY 10.56 ACRES OF LAND SOUTHEAST OF US 290 ON EITHER SIDE OF JONES ROAD IN JERSEY VILLAGE, TEXAS, FROM JONES ROAD PROJECT LTD., PURSUANT TO AN AGREEMENT TO SETTLE THE CLAIMS ASSERTED BY JONES ROAD PROJECT LTD. IN CAUSE NO. 1074704; JONES ROAD PROJECT LTD. VS. CITY OF JERSEY VILLAGE, TEXAS; COUNTY CIVIL COURT AT LAW NO. 3, HARRIS COUNTY, TEXAS.

3. **Consider Resolution No. 2019-66, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC).**

City Secretary, Lorri Coody, presented the item. She explained that the terms for members serving on various Boards, Commissions, and Committees have expired, requiring that new appointments be made by the Council at this time.

In order to prepare for this item the following actions were taken to inform residents of these appointments and extend invitation for consideration of applications:

1. A notice was placed in the September 2019 JV Star; and
2. A notice was placed on the City's website and the City's Facebook page.

The applications of those qualified candidates who have expressed interest in serving on these Boards and Commissions were included in the Council meeting packet.

Council reviewed the openings on each of the following Boards and Committees and by consensus made the appropriate appointments as follows:

Planning & Zoning Commission and the Capital Improvements Advisory Committee

Courtney Standlee to Position 1, Jennifer McCrea to Position 2, Barbara Freeman to Position 3, and Joseph J. Paul to Position 4 for the term that begins on October 1, 2019 and ends September 30, 2021.

The Board of Adjustment

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Henry R. Hermis, Jr. to Position 1, Joe Pennington to Position 2, and Thomas Simchak to Position 3; and Nestor Mena to Position A1 for the term that begins on October 1, 2019 and ends September 30, 2021, and Judy Tidwell to Position A1 for the unexpired term that began October 1, 2018 and will expire September 30, 2020.

The Building Board of Adjustment and Appeals

Ari Fleitman to Position 5, Michael O’Kelley to Position 6, and Gary Vossler to Position 7 for the term that begins on October 1, 2019 and ends September 30, 2021.

The Recreation and Events Committee

Bridget Martinez to Position 1, Nora R. Hahn to Position 2, David L. Lock to Position 3, and Charles Mattair to Position 4 for the term that begins on October 1, 2019 and ends September 30, 2021.

The Golf Course Advisory Committee

Vance Burnham to Position 1, Greg Fair to Position 2, Jane Arnett to Position 3, David L. Lock to Position 4, Ronald Schielke to Position 5, Ceri Davies to Position 6, and Robert Karlin to Position 7 for the term that begins on October 1, 2019 and ends September 30, 2020.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2019-66, appointing members as discussed to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC). Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION AND CAPITAL IMPROVEMENTS ADVISORY COMMITTEE, BOARD OF ADJUSTMENT, BUILDING BOARD OF ADJUSTMENT AND APPEALS, GOLF COURSE ADVISORY COMMITTEE; AND RECREATION AND EVENTS COMMITTEE.

- 4. Consider Resolution No. 2019-67, designating a city representative and an alternate representative to the Houston-Galveston Area Council’s 2020 General Assembly.**

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Lorri Coody, City Secretary, introduced the item. Background information is as follows: Houston Galveston Area Council (HGAC) has requested the City's participation in selecting a City representative for the Houston Galveston Area Council 2020 General Assembly.

Councilmember Andrew Mitcham was the designated representative and Councilmember Gary Wubbenhorst was the designated alternate representative for the Houston Galveston Area Council 2019 General Assembly.

This item is to designate a city representative and alternate representative to the Houston Galveston Area Council 2020 General Assembly. Appointees are invited to attend a dinner meeting of Home Rule city representatives the evening of Thursday, November 7.

With limited discussion on the matter, Council Member Singleton moved to approve Resolution 2019-67, designating Mayor Andrew Mitcham as the City representative and Council Member Drew Wasson as the alternate representative to the Houston-Galveston Area Council's 2020 General Assembly. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2020 GENERAL ASSEMBLY.

- 5. Consider Resolution No. 2019-68, authorizing the purchase of an easement for the Golf Course Water Reclamation Project located near the intersection of US 290 West Bound Frontage Road and Steeple Way Blvd for the sum of \$50,000 and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase.**

Austin Bless, City Manager, introduced the item. Background information is as follows: As part of the Golf Course Water Reclamation (Gray Water) Project, the City needs to purchase an easement in order to get from the wastewater treatment plant on Castlebridge to our existing easement along US290.

It appears this is the only easement we will need to purchase for this project. The project will run along 290 for a short span, before turning east and going behind the promenade apartments and under Jones Road to the golf course. We had an appraisal done for this easement, and we have been able to secure an agreement with the landowner to buy the

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easement for \$50,000. This means we can avoid going through the condemnation process to obtain the easement.

The plans for the force main have been submitted to Harris County Infrastructure Department, Harris County Flood Control (easement required), and TCEQ. We are waiting the approval from these agencies before the project can be bid. This easement will get us one step closer.

With limited discussion concerning the location of the property and that there are no issues with this easement and Harris County Flood Control, Council Member Singleton moved to approve Resolution No. 2019-68, authorizing the purchase of an easement for the Golf Course Water Reclamation Project located near the intersection of US 290 West Bound Frontage Road and Steeple Way Blvd for the sum of \$50,000 and authorizing the City Manager to take all appropriate and necessary steps to complete the purchase. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-68

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE PURCHASE OF AN EASEMENT FOR THE GOLF COURSE WATER RECLAMATION PROJECT LOCATED NEAR THE INTERSECTION OF US 290 WEST BOUND FRONTAGE ROAD AND STEEPLE WAY BLVD FOR THE SUM OF \$50,000 AND AUTHORIZING THE CITY MANAGER TO TAKE ALL APPROPRIATE AND NECESSARY STEPS TO COMPLETE THE PURCHASE.

- 6. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.**

Christian Somers, Building Official, introduced Kathlyn Jones with Patel Gaines, Attorneys at Law, representing Jersey Village Lodging, LLC. He told City Council that the latest plan submittal, the 5th submittal, is currently under review and the comments for this submittal are not yet ready. Council asked: Since the last meeting, in your opinion, is

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this project headed in the right direction and will the owner be able to accomplish the task? Mr. Somers response was YES.

Council thanked Super Seven for taking the necessary steps to get submittals in and for the turn of events over the past 30 days. Ms. Jones stated that after what was said at the last update meeting, it helped motivate her clients. She reported that once the permits are issued, the owner already has workers in place to being work.

Council asked about the trespass affidavit and if it had been executed. Mr. Somers told the Council that it had not. He also pointed out that the hotel taxes have not been paid. Council also wondered if the temporary fencing had been made permanent. Mr. Somers answered NO and also stated that there are still rooms that remain unsecured.

Council asked Ms. Jones why the trespass affidavit had not been executed. Ms. Jones was not sure why it had not been executed as she had reached out to her client on several occasions concerning same. She told the Council that she will continue to work with her client to get this done. Council expressed the importance of getting this affidavit in place in order to maintain safety. Council also expressed that the rooms need to be secured.

Council wondered that once the permits are issued and construction begins if that changes anything concerning the fencing and the securing of the rooms. Mr. Somers explained that it would depend upon the project provisions. For example, will there be nighttime security and will the fencing be upgraded. It was the consensus of Council that better planning on behalf of the owners will resolve any issues before they arise.

In closing, Council stated that the next update hearing is set for October 14, 2019 at 7 PM.

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – SEPTEMBER 16, 2019

Council Member Warren: Council Member Warren thanked Jersey Village Senior Outreach (JVSO) for their great work. Having a program such as this represents the real substance of community where people look out for one another. He thanked them for their service and looks forward to increased growth for this organization.

Council Member Holden: Council Member Holden stated that the services offered by JVSO are exciting and he thanked them for their work. He also stated that he was surprised that all of the public comments this evening were positive and he thanked those in attendance. He also welcomed Harry Ward, the new Public Works Director, to the City team.

Council Member Wasson: Council Member Wasson echoed all that has been said. He also stated that we have a great Fire Department. He thanked all volunteers for their hard work on the City's Boards and Commissions.

Council Member Singleton: Council Member Singleton thanked JVSO, stating it is an incredible organization as it embodies the character of why people live in Jersey Village. He also thanked the Fire Department for the Santa Delivery program.

Council Member Wubbenhorst: Council Member Wubbenhorst gave an apology to JVSO. He had agreed to work an event for them and then forgot to show up. He stated that he was sorry he missed the event.

Mayor Mitcham: Mayor Mitcham thanked everyone for coming to the meeting and for the positive comments. He thanked everyone who signed up to be considered for an appointment to the City's Boards and Commissions. He encouraged those who were not appointed to continue to submit their applications for consideration in the future. He mentioned attending the appreciation luncheon at Post Elementary and he encouraged residents to volunteer at the schools as they always need help. He also suggested that residents attend the Citizens Police and Fire Academies.

M. RECESS THE REGULAR SESSION

Mayor Mitcham recessed the Regular Session at 8:30 p.m. to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

N. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.**
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.**

O. ADJOURN EXECUTIVE SESSION

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – SEPTEMBER 16, 2019

Mayor Mitcham adjourned the Executive Session at 9:56 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

P. RECONVENE REGULAR SESSION

1. Consider setting the City Secretary’s compensation for budget year 2019-2020.

In consideration of this item, Council Member Wubbenhorst moved to set the City Secretary’s compensation for budget year 2019-2020 at \$116,708.00. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

2. Consider setting the City Manager’s compensation for budget year 2019-2020.

In consideration of this item, Council Member Wubbenhorst moved move to set the City Manager’s compensation for budget year 2019-2020 at \$182,890.00. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

Q. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 10:00 p.m.

Lorri Coody, City Secretary

